

**JUDGE A HOWARD MATZ**  
**PRESUMPTIVE SCHEDULE OF PRETRIAL DATES<sup>1</sup>**

Matter	Time	Weeks before trial <sup>2</sup>	Plaintiff's Request	Defendant's Request	Court Order
Trial date (jury) (court) Estimated length: _____ days	8:30a				
[Jury trial:] Opp'n to Jury Instructions and Verdict Form or Special Interrogs [LR 13.3]* [Court trial:] File Findings of Fact and Conclusions of Law [LR 13.5]		-1			
Pretrial Conference [LR 9]; Hearing on Motions in Limine; File Joint and Separate Jury Instructions and Verdict Form or Special Interrogs, Proposed <i>Voir Dire</i> Qs and Agreed-to Statement of Case [LR 13.2.1, 13.4.1]*	2:30p	-2			
Lodge Pretrial Conf. Order [LR 9.8.1]*; File Memo of Contentions of Fact and Law [LR 9.5]*; Exhibit List [LR 9.7]*; Witness List [LR 9.6]*; Status Report re Settlement		-4			
Last day for hand-serving Motions in Limine [LR 7.4]		-5			
Last day to conduct Settlement Conference [LR 23.3]*		-6			
Last day for hearing motions [LR 7.4]	10:00 a	-9			
Last day for hand-serving motions (other than Motions in Limine or concerning expert-discovery)		-12			

<sup>1</sup> Review the Court's "Order re Mandatory Status Conference" for the meaning of "cutoff" and other terms.

<sup>2</sup> These calculations are based on the Monday before the Tuesday trial date.

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<b>Last day to serve expert disclosures [FRCP 26(a)(2)]<sup>3</sup></b>		<b>-13</b>			
<b>Non-expert discovery cut-off</b>		<b>-15</b>			

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<sup>3</sup> Disclosure of counter-experts must be "within 30 days after the disclosure by the other party." FRCP 26(a)(2)(C). NOTE: if expert discovery is necessary for summary judgment motions, the parties should begin the disclosure process well before this date.

\* Modifies applicable Local Rule or Federal Rule of Civil Procedure.

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